

PUNE DISTRICT EDUCATION ASSOCIATION'S  
**Waghire College of Arts Commerce and Science,**  
 Saswad, Tal-Purandar, Dist-Pune

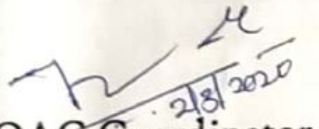
**INTERNAL QUALITY ASSURANCE CELL**  
**ACADEMIC YEAR 2019-2020**  
**NOTICE**

Date-28/02/2020

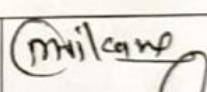
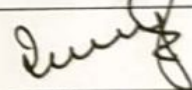
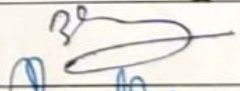
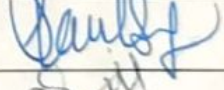

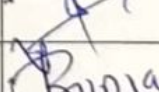
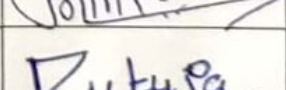
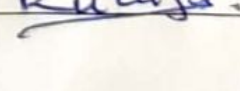
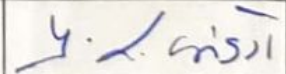
All the members of IQAC are hereby informed that the meeting is scheduled on **Saturday, 07<sup>th</sup>, March, 2020 at 11.30 a.m.** in the IQAC (G-2) to discuss the following points;

**Agenda: IV/02**

1. To read and confirm the minutes of the previous meeting dated Thursday, 05/12/2019
2. To discuss about preparation of the AQAR 2019-2020
3. To discuss about preparation of 5-year Perspective Plan of the college 2020-2025
4. To plan for preparation of the academic calendar for the year 2020-2121
5. To review feedback mechanism
6. To discuss about the revised SOP published by NAAC
7. Any other with the consent of the Principal

  
 IQAC Coordinator  
 CO-ORDINATOR  
 IQAC  
 Waghire College, Saswad

  
**PRINCIPAL**  
 Waghire College, Saswad  
 Tal. Purandar, Dist. Pune.

<b>Members:</b>			
Smt. M. H. Chikane	Steno	Admin. officer Member	
Dr. S. S. Bongane	Asso. Professor, Commerce	Teacher: Member	
Dr. B. L. Shinde	Asst. Professor, Chemistry	Teacher: Member	
Prof. D. P. Sankpal	Librarian	Teacher: Member	
Dr. V.V. Patankar	Asst. Professor	Teacher: Member	
Hon. Sandeep Kadam	Secretary, PDEA	Management :Member	
Shri. Prabhakar Takawale	Local	Local society: Member	
Miss Rutuja Kad S.Y. B.Com	Student	Member	
Dr. Digambar Durgade	Assistant Professor at Tilak Education College	Alumni: Member	
Shri. Pradip Landge	Industrialist	Member	



# INTERNAL QUALITY ASSURANCE CELL

## Minutes

Date : 12/03/2020

Ref: Agenda NO. IV/02 The meeting of Internal Quality Assurance Cell held on Sat. 07<sup>th</sup> March 2020 at 11.30 am. Time : 11:30 am to discuss the following points.

The topics discussed in the meeting are as follows :-

Dr. Sanjay H. Zagade welcomed all the committee members. The meeting started with reading of the minutes of the last meeting held on Thursday 05<sup>th</sup>, December 2019.

Resolution 1: Minutes of the previous meeting dated Thursday, 05<sup>th</sup> December 2019. The meeting minutes of the meeting held on Thursday, 05<sup>th</sup>, December 2019 were read by Dr. Sanjay H. Zagade coordinator, Internal Quality Assurance Cell. The minutes were approved by the committee

Proposed by Dr. S. Bhosale  
Seconded by: Parabhata Takode

Resolution :- To discuss about preparation of the AQAR 2019-20

The committee discussed about the preparation of AQAR 2019-2020 as per new SOP published by NAAC. The committee reviewed the AQAR 2018-2019 and pointed out to be sent to



NAAC in the month of September 2020.

It was decided to instruct to the  
criticism heads for collection of the data  
for filling the AQAR 2019-20

Proposed by Dr. Sanjay Jagade  
Seconded by Dr. Dattatray Sanhapal

Resolution 3 :- To plan for preparation of the  
academic calendar for the year 2020-21

The committee decided to allot the depart-  
mental activities in the upcoming year to  
prepare the academic calendar. It was  
decided to plan the department wise  
activities pertaining to the curricular &  
co-curricular events.

Proposed by: Dr. Sushama Bhosale  
seconded by: Dr. B.L. Shirde,

Resolution-4 :- To sign MOUs for imple-  
mentation of Add on courses.

It was decided to sign the MOUs in the  
upcoming year for conducting the add  
on courses in the college. It was  
also decided to sign MOUs by taking into  
account the need of B.Voc courses and  
activities planned by the science department  
for UG and PG students.

Proposed by: Dr. Sushama Bhosale  
Seconded by: Mr. D. Santhosh



Resolution: 5 :- To review feedback mechanism  
It was decided to revise the feedback mechanism in the forthcoming academic year. It was recommended that the online mode of feedback to be generated on LMS and Cr-suite modes,

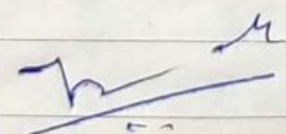
Proposed by: Hon. Sundeep Kadam  
Seconded by: Mr. Prabhakar Takwal

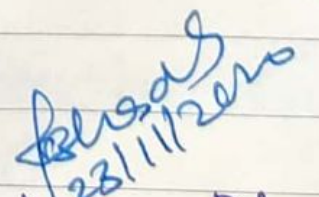
Resolution 6 :-

To discuss about the revised SOP published by NAAC.

The discussion on the revised SOP published on 24-02-2020 by NAAC was held for the smooth functioning Institutional activities and filling of the AQARs.

Proposed by: Dr. Sanjay Zayade  
Seconded by: Dr. Dattatray Sanlepal

  
Dr. Sanjay Zayade  
CO-ORDINATOR  
IQAC  
Waghire College, Saswad

  
Dr. Sushama Bhosale  
CHAIRMAN / PRINCIPAL  
IQAC  
Waghire College, Saswad

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**INTERNAL QUALITY ASSURANCE CELL**

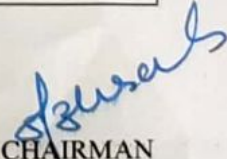
**ACTION TAKEN REPORT**

Date: 15/06 /2020

ATR (ACTION TAKEN REPORT) for the Minutes (Ref.: Minutes No. IQAC Agenda: IV/02) of the meeting held on **Saturday** day, **07<sup>th</sup>**, **March, 2020**

Reso. No.	Details of Responsibility	Responsibility Assigned to	Status	Remark
02	To discuss about preparation of the AQAR 2019-2020	IQAC	AQAR 2018-2019 Prepared and ready to upload Planned AQAR to be prepared up to Nov 2020	Meetings of Criterion heads and Departments Conducted
03	To plan for preparation of the academic calendar for the year 2020-2121	Academic Calender Committee	Academic activities prepared	Adherence to the activates planned
04	To Sign MoUs for implementation of Add on Courses	B.Voc and Science Departments	Planned to sign the MoUs	Planned to sign the MoUs
05	To review feedback mechanism	Feedback Committee (Prof. Vaishali Sherkar)	Planned to be generated on LMS and G-Suite modes	Proposed Feedback on new ERP
06	To discuss about the revised SOP published by NAAC	IQAC	Discussed revised SOP published on 24-02-2020 by NAAC	Circulated among the staff for perusal

  
Coordinator  
**CO-ORDINATOR**  
IQAC  
Waghire College, Saswad

  
CHAIRMAN  
**CHAIRMAN / PRINCIPAL**  
IQAC  
Waghire College, Saswad